

**MEMO OF RECORD**  
Commonwealth Education Continuum

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Type: Commonwealth Education Continuum – Successful Transition to Postsecondary (STP) Workgroup  
Date: August 20, 2021  
Time: 9:00 a.m. ET  
Location: Virtual meeting – Workgroup members by ZOOM teleconference. Public viewing at CPE YouTube Page

**CALL TO ORDER**

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The Commonwealth Education Continuum (CEC) Successful Transition to Postsecondary Workgroup held a meeting on August 20, 2021 at 2:00 p.m. ET. Pursuant to Executive Order 2020-243 and a memorandum issued by the Finance and Administration Cabinet dated March 16, 2020, and in an effort to prevent the spread of the novel coronavirus (COVID-19), the CEC STP Workgroup met utilizing a video teleconference. Members of the public were invited to view the meeting on the CPE YouTube page.

**ATTENDANCE**

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The following members were present: Lu Young, Ben Brandstetter, Mary Jackson, Shauna King-Simms, Barry Lee, Elizabeth Mays, Ebony Muldrow, Samantha Reynolds, Matthew Ruark and Sara White.

The following members were not present: Stephanie Devine, Bob Jackson, Shawn Lyons, Ebony Muldrow, Carolyn Noe, Sarah Ochs, Sheri Satterly and Aaron Thompson.

Joette Fields, Business Specialist with CPE's P-20 Policies and Programs Unit, served as recorder of the meeting memo.

**WELCOME AND OVERVIEW**

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Dr. Lu Young provided a welcome and recap of the prior meeting and an overview of the agenda and meeting objectives.

## **REVIEW THOUGHT PARTNER FEEDBACK AND EMERGING RECOMMENDATIONS**

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Education Strategy Group (ESG) Associate Briana Falduti provided a PowerPoint presentation to share a reminder of the key takeaways from thought partner feedback and highlighted emerging recommendations that may need additional refinement.

## **REFINE AND PRIORITIZE EMERGING RECOMMENDATIONS**

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Dr. Amanda Ellis led the work group members in a multiple choice Zoom poll to select their top four recommendations to bring forward to the full Continuum. After discussions concluded, members agreed on a ranked order of importance for the list of emerging recommendations.

## **DETAIL RECOMMENDATIONS PLANS-BREAKOUT DISCUSSIONS**

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Dr. Jennifer Fraker shared that the workgroup would be divided into four breakout rooms in order to discuss and define the key actions, owners and a timeline for the prioritized recommendations.

- Briana Falduti guided the first breakout room.
- Dr. Ellis guided the second breakout room.
- Dr. Fraker guided the third breakout room.
- Lauren Norton guided the fourth breakout room.

Briana Falduti, Dr. Ellis, Ben Brandstetter and Sofie Farmer shared highlights of the breakout room discussions and further defined what action steps are needed, along with the potential timeline and cost for each of the emerging recommendations.

## **NEXT STEPS AND ADJOURNMENT**

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Dr. Young thanked the members for their participation and engagement. Dr. Ellis thanked the members for their participation and feedback on the identification of the prioritized recommendations and reminded members that the full Continuum will meet on September 23, 2021 at 1:00 p.m. ET and that during this time that the priorities from this meeting today would be shared with the full Continuum for their consideration. Dr. Ellis thanked everyone for their participation and reminded members that the next workgroup meeting is scheduled for Friday, October 15 at 9:00 a.m. ET.

The meeting adjourned at 11:03 a.m. ET.