

KY COUNCIL ON POSTSECONDARY EDUCATION EXECUTIVE COMMITTEE



March 31, 2023 – 8:00 a.m. ET
Eastern Kentucky University, Powell Student Center Rm 219

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DRAFT MINUTES

Kentucky Council on Postsecondary Education

Type: Executive Committee
Date: January 27, 2023
Time: 8:30 a.m. ET
Location: KCTCS Offices, 300 N Main St., Versailles, KY 40383 – Rm 111

CALL TO ORDER

The Executive Committee of the Kentucky Council on Postsecondary Education met Friday, January 27, 2023, at 8:30 a.m., ET. The meeting occurred at the KCTCS offices in Versailles, Kentucky. Vice chair Eric Mentzer presided.

ROLL CALL

All members were in attendance: Eric Farris (via teleconference), Karyn Hoover, and Madison Silvert.

Heather Faesy, CPE's senior associate for Board Relations, served as recorder of the meeting minutes.

APPROVAL OF THE MINUTES

The minutes of the September 9, 2022, Committee meeting were approved as distributed.

REVIEW RESULTS OF THE FY22 AUDIT

Allen Norvell, the lead auditor from Blue & Co., PSC, presented the results of the annual audit for fiscal year 2021-22.

For fiscal year 22, the auditors issued an unmodified opinion, stating that the Council's financial statements present fairly, in all material respects, the financial position of the governmental activities, each major fund, and the aggregate remaining fund information of the Council as of June 30, 2022, and the respective changes in financial position for the year then ended in accordance with accounting principles generally accepted in the United States of America. In addition, the

expenditures of federal awards and supplementary information are fairly stated in all material respects in relation to the basic financial statements as a whole. The firm also noted that it did not identify any deficiencies in internal control that they consider to be material weaknesses.

MOTION: Mr. Silvert moved the Committee accept the audit results and recommended final approval by the Council at its January 27, 2023, meeting. Ms. Hoover seconded the motion.

VOTE: The motion passed.

2023-24 COUNCIL MEETING DATES

Per KRS 164.011(9), the Council is required to meet quarterly, but may meet more upon the call of the chair. In order to conduct its business efficiently, the Council typically meets five times per year and standing committees meet prior to each Council meeting.

The following dates were proposed for the 2023-24 academic year:

Committee meetings – ASI & Finance

- September 11, 2023
- October 23, 2023
- January 15, 2024
- March 25, 2024
- June 10, 2024

Council Work Sessions & Business Meetings

- September 18-19, 2023
- October 27, 2023
- January 18-19, 2024
- March 28-29, 2024
- June 20-21, 2024

MOTION: Mr. Silvert moved the Committee approve 2023-24 meeting dates and recommended final approval by the Council at its January 27, 2023, meeting. Ms. Hoover seconded the motion.

VOTE: The motion passed.

UPCOMING DISCUSSIONS FOR EXECUTIVE COMMITTEE

The Committee discussed several items including initial planning for the 2023 CPE President Evaluation and the 2023 Council Retreat.

OTHER BUSINESS

The Committee discussed the current status of Kentucky State University as well as the potential for a joint meeting between the Council and its board.

ADJOURNMENT

The Executive Committee adjourned at 9:20 a.m., ET.

MINUTES REVIEWED AND APPROVED BY THE COMMITTEE: _____

DRAFT

TITLE: Charge of the Committee and 2023 Meeting Dates

DESCRIPTION: Staff will engage in a conversation regarding the charge of the Executive Committee and decide on a meeting date structure for the 2023 year.

PRESENTER: Travis Powell, Vice President and General Counsel

SUPPORTING INFORMATION

Per the bylaws, the Executive Committee is responsible for:

- Reviewing all agency budget matters
- Providing for an annual audit of the agency
- Evaluating the president
- Recommending annual compensation for the president

CPE staff also envisions this role to serve as an advisory body to the CPE President.

Its membership consists of the chair, vice chair, and three other Council members appointed by the chair. The three appointed members shall serve one-year terms.

2023 MEETING DATES OF THE COMMITTEE

Typically, this committee meets in tandem with the meetings of the full Council, unless a special meeting needs to be called.

TITLE: 2023 CPE President Evaluation Process

DESCRIPTION: The Executive Committee will discuss the 2023 evaluation process for the CPE President.

PRESENTER: Lee Nimocks, Vice President and Chief of Staff

Between 2010 and 2020, CPE conducted annual evaluations of its president that included a presidential self-assessment and a comprehensive survey of CPE members, senior staff, university and KCTCS presidents, state policy leaders, members of the Governor's administration and key members of the legislature to gather input on the president's performance, working relationships and accomplishments.

At its March 2, 2022, meeting, the Executive Committee agreed to the following change in process:

- The CPE president's annual review will include a self-evaluation by the president reflecting on performance on key indicators included in the strategic agenda as well as goals set by the committee and confirmed by the board. The executive committee will have a conversation with the president to discuss the self-evaluation and determine goals for the coming year. The review should take place in the spring of each year.
- In years the Committee determines it necessary, an in-depth evaluation will take place in which multiple groups and individuals would be engaged in providing input through a written survey or interviews. The President also will complete a self-evaluation as part of the process.

At this meeting, the Executive Committee members will discuss the evaluation needs for 2023.

TITLE: 2023 Council Retreat Planning

DESCRIPTION: The Executive Committee will discuss the agenda and activities of the 2023 Council Retreat.

PRESENTER: Lee Nimocks, Sr. Vice President and Chief of Staff

SUPPORTING INFORMATION

The Executive Committee will discuss the 2023 Council Retreat. The following plans are under development:

Date: June 8, 2023 (Thurs)

Location: Cumberland Falls State Resort Park 7351 KY-90, Corbin, KY 40701

Lodging Arrangements: onsite

Tentative Agenda Topics:

- Welcome and icebreaker activity
- CPE then, now and the future – and how to do we get there
- What does an effective coordinating board look like and what does an effective system look like?

Tentative Networking Activities:

- Nature breaks
- Potential waterfall tour
- Evening cookout and fellowship

The Council Work Session and Business Meeting would take place the following day on June 9, 2023.