

STRONGER by DEGREES



MEETING AGENDA

Lung Cancer Research Governance Board

Wednesday, February 15, 2017

Conference Room A

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AGENDA
Kentucky Lung Cancer Research Program
Governance Board

Council on Postsecondary Education
Wednesday, February 15, 2017
2:00 PM
Conference Room A

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- | | |
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| 1. Welcome and Roll Call | |
| 2. ACTION - Approval of Minutes, August, 31, 2016 | 3 |
| 3. Cash Activity Report | 6 |
| 4. ACTION - KLCRP Grant Funding Request, University of Kentucky and University of Louisville | 7 |
| 5. KLCRP 2017 Timeline | 10 |
| 6. Other Business | |

Kentucky Lung Cancer Research Program Governance Board

August 31, 2016
Meeting Minutes

The Kentucky Lung Cancer Research Program Governance Board met Wednesday, August 31, 2016, at 2:00 p.m., ET, at the Council on Postsecondary Education, Conference Room A, Frankfort, Kentucky. Travis Powell presided over the meeting.

WELCOME AND ROLL CALL

In the absence of a Chair, the meeting of the KLCRP Governance Board was called to order by Travis Powell. Roll Call was taken and the following members were present: Jason Cheney (UofL), Dan Flanagan (CPE), Don Miller (UofL) and Tim Mullett (UK). Rajan Joshi (MAL) and Amtullah Khan (MAL) were absent.

Others present were: Kris Damron (UK), Dianne Konzen (UofL), Nathan Vanderford (UK), Rebecca Bowman (CPE), Jay Morgan (CPE), Travis Powell (CPE), and Debbie Weakly (CPE staff to KLCRP).

APPROVAL OF MINUTES

Travis Powell called for a motion to approve the minutes of the June 8, 2016 meeting. A motion was made by Don Miller and seconded by Jason Chesney. The minutes were approved.

CASH ACTIVITY REPORT AND END OF YEAR REPORT

Rebecca Bowman referred to the Cash Activity Report. She stated that the audit payment had been made since the last report and interest earnings for the period totaled \$3,371. The FY16 End of Year report was also included in the meeting materials. Don Miller inquired about the lung cancer allocation and Rebecca responded that it should not change.

ANNUAL REPORT TO THE GOVERNOR

Travis referred to the reports from UK and UofL in the meeting materials and asked if these would be sufficient to send to the Governor and LRC in compliance with the September 1st reporting requirement. The details of itemized expenses that were provided by each cancer center would not be included as part of the annual report. Rebecca suggested that the brochure also be sent to update them on the work of the KLCRP and everyone agreed with her suggestion. She stated that the FY16 Ovarian Cancer Screen Report would also be sent to the Governor and LRC to meet auditor obligations. Travis stated he would draft a cover letter under the signature of the two Cancer Center Directors and would send to them for review before submitting to the Governor and LRC.

A motion was made by Don Miller to send the Agenda Item materials for the Annual Report to comply with the reporting requirements and also a copy of the brochure to the Governor and LRC. The motion was seconded by Dan Flanagan. The motion was approved.

SYMPOSIUM UPDATE

Nathan Vanderford referred to the draft agenda in the meeting materials. He stated that Dr. Tim Shaughnessy has confirmed to attend and receive the Symposium Award. To date, there are 43 registrants. Nathan suggested sending out another mailing with the agenda as a reminder. Four poster submissions have been received, all from UofL.

Nathan then referred to the draft budget and stated that even though \$10,000 had been allocated, he believes the total expenses will be less.

As mentioned at the last meeting, it was suggested that the inaugural Symposium award be named after Bonnie Sigafus. After some discussion, the name was decided upon. A motion was made by Tim Mullett to name the award the Bonnie Sigafus Quality of Life Award. The motion was seconded by Jason Chesney. The motion was approved.

KLCRP BROCHURE

Nathan Vanderford stated that the brochure was a collaborative effort between UK and UofL. It includes a history of the program, information on the Kentucky Clinical Trials Network, ongoing research, a patient story, and the economic impact since 2001. There was discussion about the quote in the Kentucky Clinical Trials Network section about removing the name of the facility and Kris Damron responded she would request permission from Dr. Lye to do this. Don Miller was impressed with the Economic Impact section but suggested that the information on combined return on investment be either highlighted or moved to the top. Nathan stated these changes will be made and also inquired about the distribution strategy for the final brochure. Tim Mullett indicated he was in favor of personally distributing copies to select legislators. Travis stated distribution of the brochure could be discussed at the November 9th meeting.

BOARD APPOINTMENTS

Travis stated that there are currently two vacancies on the Board and two other members' appointments will end on September 25th. Travis indicated that the Governor's Office of Boards and Commissions had contacted him for recommendations for current and upcoming vacancies. He asked Board members for suggestions and the following names were mentioned: Adam Lye, Elizabethtown; Tony Weaver, Morehead; Harry Carlos from western Kentucky; Nick Lopez, Paducah; Dave Goebel, Ashland; Doug Adams, Owensboro; Billy Miles, Owensboro; and Jewmarj Maheshwari, Owensboro. Travis will forward the application and information on how to apply to current Board members to send to those suggested. He also suggested sending the Statute, the Strategic Plan, the Economic Impact Study and the brochure along with the application.

KLCRP TIMELINE

Rebecca indicated that the Board is on track with reporting requirements.

Travis called for a motion to adjourn. A motion was made by Don Miller and seconded by Jason Chesney. The motion was approved and the meeting adjourned at 2:55 pm.

Council on Postsecondary Education
Lung Cancer Research, Tobacco Settlement Fund (6349 fund)
FY17 Cash Activity Report as of January 24, 2017

Date	Description	Interest	Ovarian	Combined LC Pool	UK Lung Cancer		UofL Cancer		Total Allocation (Calculated)	comment	CASH
					Grants	Programs	Grants	Programs			
	FY16 Carry-Forward Balance as of 6/30/2016	32,938.52	-	-	832,096.44	-	-	0.93			865,035.89
	YTD Interest Earnings as of 1.24.17	1,952.84									866,988.73
8/5/2016	AUDIT: LUNG CANCER RESEARCH FUND FY ENDING 6/30/15	(7,488.00)									859,500.73
1/23/2017	UK payment - Lung Cancer Symposium	(7,449.78)									852,050.95
	FY17 appropriation - yet to be received	4,706,100.00									
	Governance Board approved appropriations (June 2016)		800,000.00		750,000.00	1,395,500.00	750,000.00	1,010,600.00	4,706,100.00		
	Cash Balance	19,953.58	-	-	832,096.44	-	-	0.93	-		852,050.95

Markey KLCRP Grants

PI	Title	Funding Request Amount
WEI, Qiou	Sulfiredoxin-mediated metabolic alterations in non-small cell lung cancer	\$150,000
BRAINSON, Christine Fillmore	Defining epigenetic precision medicine therapies for genotype- and subtype-specific lung cancers	\$150,000
ZHU, Haining	Acetylation of G3BP1 in lung cancer	\$150,000
BURRIS, Jessica	Smoking cessation treatment delivery to cervical cancer survivors with low social resources: A pilot RCT	\$150,000

UofL KLCRP Cycle 16 GRANTS FOR FUNDING

PI	Co-PI	Title	Area	Type of Res
Clem, Brian		Delineating the Metabolic & Non-metabolic Requirements for Phosphoserine Aminotrans-ferase (PSAT1) in Lung Cancer Progression & Invasion	MBR/S and IPM	basic
Rai, Shesh N.		Statistical Methods for Modeling and Prediction of Lung Cancer Clinical Data	DDP	other (stat method)
Trent, John O.	Chaires, J. Brad	Targeting the Human Telomerase Complex in Lung Cancer	ET/PCCS	basic
Yaddanapudi, Kavitha		A Novel Immunotherapeutic Approach for the Treatment of Lung Cancer	ET/PCCS	basic/trans
Zhang, Qunwei		Mechanisms Underlying Ambient Particulate Matter-induced Lung Cancer	EECCP	basic

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LUNG CANCER TRUST TIMELINE

February, June, August, November Governance Board 2017 meeting months

February 15, 2017	<p>Governance Board Meeting Investigator initiated grants proposed/review; Governor recommended Biennial budget review; Review suggested year timelines working document; Begin discussion about strategic plan updates (Required review every two years: October 2016 was last review of October 2014 plan; no changes were made)</p>
March – April	<p>Council staff and institutions will respond as requested to the Auditor of Public Accountants while they conduct the required audit of all expenditures from the lung cancer research fund.</p>
May 31	<p>Institutions submit a biennial budget request to Council staff detailing administrative, grant, and individual initiative costs.</p>
June 14, 2017	<p>Governance Board Meeting Current FY Investigator initiative grants proposed/review; Approve upcoming institution biennium budgets; discuss strategic plan revisions (if any)</p>
June 1	<p>Institutions submit an invoice to Council staff for current fiscal year Board approved Investigator initiated grants and administrative costs (Processing is contingent on receiving prior year annual report, budget for future FY, and cash availability)</p>
June – July	<p>Council staff and institutions complete with signatures any modifications needed for the fiscal biennium contract. This contract has a separate line for each state fiscal year (FY17 and FY18).</p>
August 22	<p>Center Directors and Institution representatives work together to create an annual executive summary outlining the activities and expenditures of the preceding first year. The Center annual reports will be completed by this time to support the executive summary.</p>
	<p>Circulate to board members at least one week in advance of August 31 so they may review, make comments to prepare report for approval at the August 30 meeting .</p>
August 30, 2017	<p>Governance Board Meeting Current FY Investigator initiative grants proposed/review; Review institution reports submitted in September; Discuss strategic plan (Required review every two years: October 2016 was last review of October 2014 plan; no changes were made)</p> <p>By statute: The Governance Board of the Lung Cancer Research Project shall submit an annual report to the Governor and the Legislative Research Commission by September 1 each year for the preceding fiscal year, outlining its activities and expenditures.</p>
September 15	<p>Submit fiscal year end June 30 detailed expenditure reports by September 15 (77 days after contract fiscal end)</p>
<p>November 8, 2017 *Suggested meeting after FY reports are due</p>	<p>Governance Board Meeting Current FY Investigator initiative grants proposed/review; Approve strategic plan (even years only) ; Review institution reports submitted in September</p>