

**KENTUCKY COUNCIL ON POSTSECONDARY EDUCATION
HEALTHCARE WORKFORCE INVESTMENT FUND
STEERING COMMITTEE**



February 25, 2025, 1:00 PM, ET
CPE Offices, 100 Airport Road, Frankfort – Conf Rm A

- I. Call to Order**
- II. Roll Call**
- III. Update on HB 305**
- IV. Discussion: Match Request Cap**
- V. Review of Updated Proposal Submission Form**
- VI. Review of Updated Evaluation Form**
- VII. Review of 2025 HWIF Submission Period Dates**
- VIII. Renewal of HWIF Steering Committee Appointments**
- IX. Adjournment**

Healthcare Workforce Investment Fund Partnership Proposal



Healthcare Training Scholarships
Deadline – April 30, 2025

Completed applications can be submitted via email to cpeworkforce@ky.gov.

Identify the participating healthcare program.

Identify the participating healthcare partner(s).

How many employees does the healthcare partner(s) have?

Please provide the amount of funds requested for match.

Proposed Budget	
Healthcare Partner Contribution	\$ _____
Requested HWIF Match	\$ _____
Full-Tuition Cost (per student, per year)	
# of Students Receiving Full-Tuition Scholarships (breakdown by academic year)	
Scholarship Award Amount (per student)	

Supply/Demand of Credential

How does the healthcare program plan to use the healthcare partner's contribution and match from the fund to award healthcare training scholarships in the eligible healthcare credential? (400-word limit)

How will the healthcare program increase student enrollment in the eligible healthcare credential, program completion, and meet local, regional, or state workforce demands? In your response, identify strategies that will be used. (400-word limit)

**Focus on Increasing Diversity in Credential/Licensure Area
OR Geographic Area of Partnership**

How will this partnership improve diversity within the specific healthcare credential and/or plan to address the specific needs of a historically underserved county or region? In your response, identify strategies that will be used. (250-word limit)

What is the healthcare program's plan for student recruitment, the scholarship award criteria, and the selection process? In your response, identify specific strategies that will be used during these processes. (250-word limit)

Dedication to Student Success

How will the healthcare partner onboard and retain graduates? In your response, identify any strategies that will be used. (250-word limit)

How will graduates be supported through their service obligations? In your response, identify any strategies that will be used. (250-word limit)

Optional: Please provide any additional details on how this partnership will serve the priorities set forth in KRS 163.0403. (250-word limit)

Identify the designated points of contact for both the healthcare program and healthcare partner(s).

Healthcare Program

Full name: _____

Email address: _____

Phone number: _____

Healthcare Partner

Full name: _____

Email address: _____

Phone number: _____

If there are multiple healthcare partners, please use the additional space below.

Healthcare Partner

Full name: _____

Email address: _____

Phone number: _____

Required Signatures

By signing this proposal, you are acknowledging that the statutory requirements shall be satisfied as set forth in KRS 164.0403.

Chief Executive Officer - Healthcare Program Date

Chief Executive Officer - Healthcare Partner Date

If there are multiple healthcare partners, please use the additional signature line below.

Chief Executive Officer - Healthcare Partner Date

By signing this proposal, you are certifying the contribution outlined in the budget.

Chief Financial Officer - Healthcare Partner Date



Higher Education Matters

Healthcare Workforce Investment Fund

Healthcare Training Scholarship Proposal Evaluation

SCORES & FEEDBACK

Proposal:

Evaluator:

Evaluation Form Instructions

Data-Based Items

These items will be completed using the HWIF Tableau Dashboard or through other relevant data sources.

Likert-Scale Items

Read each item carefully to ensure you understand what is being asked. Carefully examine each criterion listed under the relevant qualitative assessment level. Determine how well the proposal meets the criteria. Based on your assessment, assign a rating from the five levels—Outstanding, Very Good, Acceptable, Marginal, and Poor. Refer to the descriptions below for each level to ensure your rating accurately reflects the proposal’s quality.

Qualitative Assessment	Description
Outstanding	Criterion is fully addressed, highly developed, and thoroughly substantiated
Very Good	Criterion is well addressed with necessary details and clear support
Acceptable	Criterion is addressed but lacks necessary detail and/or support
Marginal	Criterion is minimally addressed and lacks necessary detail and/or support
Poor	Criterion is not addressed <u>or</u> does not meet the legislative intent of KRS 164.0403.

Comments

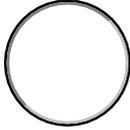
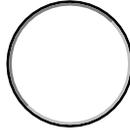
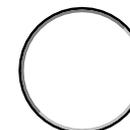
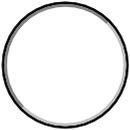
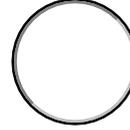
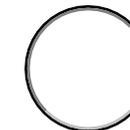
Evaluators should provide additional insights or specific observations in the 'Comments' box, which can help CPE staff in discussions and decision-making.

Size of Healthcare Partner

Data-Based Items	More than 50 employees (0 points)	50 employees or less (10 points)
How many employees does the healthcare partner have?		
Points Total (out of 10) Click or tap here to enter text.		

Supply/Demand of Credential

Data-Based Item	0% - 4% (2 points)	5% - 9% (4 points)	10% - 14% (6 points)	15% - 19% (8 points)	≥ 20% (10 points)
<p>Based on the Labor Workforce Area data, what is the percent change in demand for the healthcare credential in the geographic area?</p> <p>Note: Award 0 points if there is a negative percent change.</p>					

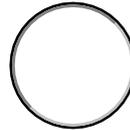
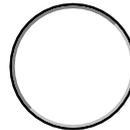
Evaluation Criteria <i>(Likert-Scale Items)</i>	Poor (2 points)	Marginal (4 points)	Acceptable (6 points)	Very Good (8 points)	Outstanding (10 points)
The proposal provides a comprehensive analysis of local healthcare workforce shortages and projects future trends.					
The proposed partnership is directly aligned with the specific needs of local, regional, or state healthcare employers.					

Points Total (out of 30) [Click or tap here to enter text.](#)

Comments:

Click or tap here to enter text.

Focus on Increasing Diversity in Credential/Licensure Area OR Geographic Area of Partnership

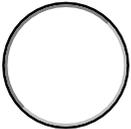
Evaluation Criteria <i>(Likert-Scale Items)</i>	Poor (2 points)	Marginal (4 points)	Acceptable (6 points)	Very Good (8 points)	Outstanding (10 points)
The partnership proposal identifies a viable plan for how the funds will be used to increase diversity in the credential/licensure area <u>and/or</u> serve students from a geographically underserved county or region.					
The proposed plan to increase diversity in the credential/licensure area <u>and/or</u> serve students from a geographically underserved county or region aligns with the needs evident in the labor market.					
The proposed plan to increase diversity in the credential/licensure area <u>and/or</u> serve students from a geographically underserved county or region aligns with the needs evident in the student completion data.					

Points Total (out of 30) [Click or tap here to enter text.](#)

Comments:

Click or tap here to enter text.

Dedication to Student Success

Evaluation Criteria <i>(Likert-Scale Items)</i>	Poor (1 point)	Marginal (2 points)	Acceptable (3 points)	Very Good (4 points)	Outstanding (5 points)
The partnership proposal identifies a plan for student recruitment that includes viable strategies to meet the goals.					

<p>The partnership proposal details how the healthcare will increase student enrollment and identifies viable strategies to meet their goals.</p>	<input type="radio"/>				
<p>The partnership proposal details how the healthcare program will increase student completion and identifies viable strategies to meet their goals.</p>	<input type="radio"/>				
<p>The partnership proposal identifies the scholarship criteria that will be used and viable strategies for the scholarship selection process.</p>	<input type="radio"/>				
<p>The proposal outlines how the healthcare partner will onboard and retain graduates and outlines viable strategies that will be used.</p>	<input type="radio"/>				
<p>The partnership proposal identifies how graduates will be supported by the healthcare partner through their service obligations and outlines viable strategies that will be used.</p>	<input type="radio"/>				

Points Total (out of 30) [Click or tap here to enter text.](#)

Comments:

[Click or tap here to enter text.](#)

TOTAL COMPOSITE SCORE				
Size of Healthcare Partner	Supply/Demand of Credential	Focusing on Increasing Diversity & Geographic Area of Partnership	Dedication to Student Success	<i>Maximum Composite Score = 100</i>
Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.	Click or tap here to enter text.